

BUDGET NEEDS ASSESSMENT APPLICATION
Fall 2019

Name of Person Submitting Request:	Jody Fehr, Abena Wahab, and Daniele Smith
Program or Service Area:	Academic Support Centers
Division:	Academic Success and Learning Services
Date of Last Program Efficacy:	2018
What rating was given?	
Amount Requested:	\$5,000
Object Code:	Non-instructional supplies
State specifically how this budget will be used:	We will buy hands on science models such as anatomy models and rocks
Strategic Initiatives Addressed:	Strategic Initiative 2 Goal: SBVC will increase course success, program success, access to employment, and transfer rates by enhancing student learning
Needs Assessment Resources (includes Object Codes & Strategic Initiatives):	https://www.valleycollege.edu/about-sbvc/campus-committees/academic-senate/program-review/needs-assessment.php

Note: To facilitate ranking by the committee, please submit separate requests for each general area of budget augmentation needed. Do not request a lump sum to encompass many different areas.

One-Time ☒ Ongoing ☐

Does program or service area have an existing budget? Yes ☒ No ☐

Are there alternative funding sources? *(for example, Department, Budget, Perkins, Grants, etc.)*

Yes ☐ No ☒

If yes, what are they: _____

1. Provide a rationale for your request (Give a detailed explanation of why this budget increase is needed.)

We need to acquire more anatomy models for our students. The models are extremely popular with students as they help them identify and remember parts of the body. However, the models are quite costly, so we have been buying a few at a time when money is available, but because the models are in such high demand, we would like to get a complete set now. We also need to get hands on materials for other subjects such as chemistry and geology.

2. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. *(Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.)*

The Academic Support Centers are tasked with providing academic support to students across the disciplines, and while we have tutors for anatomy and other biology classes, we really need to be able to provide students with hands-on resources as we are trying to reach learners with various needs and learning styles. For this reason, we would like to request a model of the integumentary (skin) system, a skeleton, and assorted other hands on materials.

3. Indicate any additional information you want the committee to consider *(for example, regulatory information, compliance, updated efficiency, student success data, or planning, etc.)*.

The Academic Support Centers have been expanded to include two main locations, and two satellite locations which is straining our budget. In the Academic year 2018-2019 the Academic Support Centers served almost 3700 students for a total of 81678 hours. Students really value the services we provide in the Academic Support Centers, so it is critical that we continue to meet their needs even as we expand. Having money to pay for more anatomy models ensures that students can continue to receive the quality tutoring they have come to expect at Valley.

4. Indicate any related costs (including any ongoing maintenance or updates) and department/program plans to support those costs.

There is no ongoing maintenance or other cost associated with this equipment.

5. What are the consequences of not funding this budget request?

Students will not have access to the materials they need in order to be successful in their courses.